

## **(Current Report No. 27/2024)**

**17.04.2023**

### **Date and Agenda of the Ordinary General Meeting**

Art. 56.1.2 of the Act on Public Offering-current and periodic information

The Management Board of Develia SA, with its registered office in Wrocław, entered into the National Court Register kept by the District Court for Wrocław - Fabryczna 6th Commercial Division of the National Court Register under number KRS 0000253077 ("Issuer" or "Company"), acting pursuant to Art. 395, Art. 399.1, Art. 4021 and 4022 of the Polish Code of Commercial Partnerships and Companies convenes an Ordinary General Meeting of Develia S.A. as of May 16, 2024 at 12:00 at the Company's headquarters in the City Forum building - City 1, in Wrocław, ul. Gen. Romualda Traugutta 45, 50-416 Wrocław.

#### **Agenda**

- 1) Opening of the Meeting.
- 2) Election of the Chairman.
- 3) Confirmation of the correctness of convening the Ordinary General Meeting and its ability to adopt resolutions.
- 4) Adoption of the agenda.
- 5) Presentation by the Company's Management Board of the Company's financial results and other significant information contained in the financial statements and discussion of significant events relating to the past financial year.
- 6) Presentation by the Supervisory Board of the assessment of the Management Board's report on the Company's activities and the financial report for the financial year 2023, as well as the assessment of the Management Board's proposal regarding the distribution of profit for 2023 and the report on the activities of the Supervisory Board for the financial year 2023, including the assessment of the Management Board's report on the Company's activities and financial statements for the financial year 2023, assessment of the Management Board's proposal regarding the distribution of profit for 2023, assessment of the internal control system, risk management, compliance and the internal audit function, and other assessments and information indicated in the provisions of the Commercial Companies Code and the Good Practices of WSE Listed Companies 2021 ( hereinafter referred to as: "Report of the Supervisory Board on activities in the financial year 2023").
- 7) Adopting a resolution on approval of the Supervisory Board's Report on activities in the financial year 2023.
- 8) Adopting a resolution on the consideration and approval of the Management Board's report on the activities of the Company and the Develia S.A. Capital Group. for the fiscal year 2023.
- 9) Adopting a resolution on the consideration and approval of the Company's financial statements for the financial year 2023.
- 10) Adopting a resolution on the consideration and approval of the consolidated financial statements of the Develia S.A. Capital Group. for the fiscal year 2023.
- 11) Adopting a resolution on expressing an opinion on the Supervisory Board's report on the remuneration of members of the Management Board and the Supervisory Board for 2023.
- 12) Adopting resolutions on granting discharge to members of the Management Board for the performance of their duties for the financial year 2023.
- 13) Adopting resolutions on granting discharge to members of the Supervisory Board for the performance of their duties for the financial year 2023.
- 14) Consideration of the Management Board's request regarding the distribution of profit for the financial year 2023.
- 15) Adopting a resolution on the distribution of profit for the financial year 2023, and in the event of adopting a resolution regarding the payment of dividend, adopting a resolution on setting the dividend day and dividend payment date.
- 16) Adopting a resolution on the introduction of an incentive program for members of the company's management board and its key employees for the years 2025-2028, a conditional increase in the Company's share capital and the issue of subscription warrants with the full exclusion of shareholders' pre-emptive rights in relation to subscription warrants and shares issued as part of the capital conditional and amending the Statute.
- 17) Closing of the Meeting.

## Right to participate in the Ordinary General Meeting of Shareholders

Only persons who:

- a) were the Company shareholders on the Registration Date, i.e. April 30, 2024, and
- b) filed a request – not earlier than upon announcement of convening the General Meeting, and not later than on the first weekday after the Participation Registration Date, i.e. May 2, 2024, with the entity running their securities account to issue a registered certificate about the right to participate in the General Meeting,

are entitled to participate in the Ordinary General Meeting of Develia S.A.

In order to exercise their right to participate in the General Meeting, Shareholders should file a request, not earlier than upon announcement of convening the General Meeting, and not later than on the first weekday upon the participation registration date, i.e. not later than on May 2, 2024, with an entity running the securities account to issue a registered certificate about the right to participate in the General Meeting.

The Company shall determine the list of Shareholders entitled to participate in the General Meeting due to their bearer shares based on a specification prepared by the entity maintaining the depository for securities in accordance with the regulations governing trading in financing instruments. The entity maintaining the depository for securities prepares the list based on the specifications submitted not later than twelve days prior to the General Meeting date (May 4, 2024) by the authorised bodies, in accordance with the regulations governing trading in financing instruments. The specifications presented to the entity maintaining the depository for securities are drawn in accordance with the certificates about the right to participate in the General Meeting.

The list of Shareholders entitled to participate in the Ordinary General Meeting will be presented in the Company's headquarters, at Gen. Romualda Traugutta 45, 50-416 Wrocław (5th floor, front desk) not later than three weekdays prior to the day of the General Meeting, i.e. May 13, 2024.

The Company Shareholder may request the Company to send him free of charge the list of Shareholders entitled to participate in the General Meeting via e-mail to the address provided by the Shareholder. The Company holds the right to request documents confirming the eligibility of the Shareholder applying, provided he is not included in list of Shareholders entitled to participate in the General Meeting.

Persons entitled to participate in the General Meeting are requested to register at the Shareholders registration point at the General Meeting.

Procedures concerning participation in the General Meeting of Shareholders and exercising voting rights.

Shareholder's right to demand that specific issues be included in the agenda of the General Meeting of Shareholders

A Shareholder or Shareholders representing at least one-twentieth of the Company's share capital may demand that specific issues be included in the agenda of the General Meeting. Such a request should be presented by a Shareholder or Shareholders to the Company's Management Board not later than twenty-one days prior to the appointed Meeting's date, i.e. not later than on April 25, 2024. It should include a justification or a draft of the resolution concerning the proposed item of the agenda. A Shareholder or Shareholders demanding that specific issues be included in the agenda have to present a certificate (registered certificate of deposit) issued as at the request submission date by the authorised entity for the purposes of their identification as the Company Shareholders and confirming that the Shareholder or the Shareholders possess proper number of shares which makes them eligible to file the request (paper document/scan). Furthermore, an institutional Shareholder or Shareholders, or of legal persons or other entities obliged to submit relevant documents specifying its/their authorisation principles to confirm representation, should also enclose, along with the aforementioned request, originals or copies of such documents. The duty to attach the documents, referred to hereinabove, concerns both the Shareholders submitting the request in writing as well as by electronic means of communication /a paper document, its copy or scan and conversion into the PDF format/. The request made in writing and the complete set of attachments should be submitted personally upon confirmation of receipt at the Company's headquarters at the address of: ul. Gen. Romualda Traugutta 45, 50-416 Wrocław, or sent to the Company upon confirmation of sending and receipt to the address: ul. Gen. Romualda Traugutta 45, 50-416 Wrocław, or send by e-mail to the Company's e-mail address: walne.zgromadzenie@develia.pl

The date of filing the aforementioned request with the Company shall be the date of its receipt by the Company, and in case of the electronic mail - the date of receipt of the aforementioned request in the Company's e-mail system. The aforementioned request may be filed with the Company by means of correctly filled in and signed form that is available for downloading at the Company's website <https://develia.pl/pl/walne-zgromadzenie/zwz-240516/> In case of filing the request by e-mail, the form must be enclosed as a PDF document. The Company holds the right to take reasonable actions in order to verify the identity of a Shareholder or Shareholders and the validity of the documents submitted.

The Management Board shall promptly, but not later than eighteen days prior to the appointed date of the General Meeting, i.e. before April 28, 2024, announce the amendments introduced in the Agenda at a Shareholder's or Shareholders' request. This announcement shall be made in a way appropriate to the convening of the General Meeting.

Shareholder's right to submit drafts of resolutions concerning issues on the agenda of the General Meeting of Shareholders or the issues to be introduced to the agenda prior to the General Meeting date.

A shareholder or shareholders representing at least one twentieth of the share capital may, prior to the date of the General Meeting, submit to the Company, drafts of resolutions concerning issues included in the agenda of the General Meeting or issues which are to be included in the agenda. The abovementioned drafts of resolutions should be submitted to the Company in writing or by electronic means not later than 3 days prior

to the date of the General Meeting, to let the Company publish the drafts of the resolutions on its website, in accordance with the principle no. 4.8. of The Best Practice for GPW Listed Companies 2021 adopted by the Company. In accordance with the principle no. 4.6. of The Best Practice for GPW Listed Companies 2021 adopted by the Company, draft resolutions submitted by Shareholders, should contain a justification. A Shareholder or Shareholders submitting their drafts of resolutions concerning issues included in the agenda of the General Meeting or issues which are to be included in the agenda prior to the General Meeting date have to present, along with the request, a certificate (registered certificate of deposit) issued as at the request submission date by the authorised entity for the purposes of their identification as the Company Shareholders and confirmation that the Shareholder or the Shareholders possess proper number of shares which makes them eligible to file the request (paper document/scan). Furthermore, an institutional Shareholder or Shareholders, or of legal persons or other entities obliged to submit relevant documents specifying its/their authorisation principles to confirm representation, should also enclose, along with the aforementioned request, originals or copies of such documents. The duty to attach the documents, referred to hereinabove, concerns both the Shareholders submitting the request in writing as well as by electronic means of communication /a paper document, its copy or scan and conversion into the PDF format/.

The request made in writing and the complete set of attachments should be submitted personally upon confirmation of receipt at the Company's headquarters at the address of: ul. Gen. Romualda Traugutta 45, 50-416 Wrocław, or sent to the Company upon confirmation of sending and receipt to the address: ul. Gen. Romualda Traugutta 45, 50-416 Wrocław, or send by e-mail to the Company's e-mail address: walne.zgromadzenie@lcc.pl

The date of filing the aforementioned request with the Company shall be the date of its receipt by the Company, and in case of the electronic form - the date of receipt of the aforementioned request in the Company's e-mail system. The aforementioned request may be filed with the Company by means of correctly filled in and signed form that is available for downloading at the Company's website, tab "Forms". In case of filing the request in the electronic form, the form must be enclosed as a PDF document. The Company holds the right to take reasonable actions in order to verify the identity of a Shareholder or Shareholders and the validity of the documents submitted. The Company shall promptly publish the aforementioned resolution drafts on its websites.

A shareholder has the right to request copies of motions on matters included in the agenda within one week before the General Meeting.

Shareholder's right to submit the drafts of resolutions concerning issues on the agenda during the General Meeting of Shareholders.

Each shareholder may, during the General Meeting, submit drafts of resolutions concerning the issues included in the agenda.

Shareholders' right to establish a proxy, forms of proxy, announcement of granting a proxy by electronic means of communication and the ways of verification thereof

A Shareholder may participate in the General Meeting and exercise his rights to vote in person or through a proxy holder. A proxy holder has the powers to exercise all the shareholder's rights at the General Meeting, unless otherwise stated in the proxy. A proxy holder may delegate his powers, if his proxy provide so. For delegated proxy a document confirming the continuity is required. One proxy holder may represent several shareholders and cast different votes for each shareholder. Public company shareholders holding shares registered on several securities accounts may appoint separate proxy holders to exercise the rights for shares registered on each account. A Shareholder, holding status other than a natural person, may participate in the General Meeting and exercise his voting rights through a person authorised to make declarations of intent on behalf of the Shareholder or through a proxy holder. A proxy to take part in the General Meeting and exercise voting rights requires written or electronic form. In case of granting a proxy in an electronic form, the Shareholder shall notify the Company about that fact via e-mail at the Company's e-mail address: walne.zgromadzenie@develia.pl. The Company website, tab: "Forms" <https://develia.pl/pl/walne-zgromadzenie/zwz-240516/> provides the Form of granting a proxy in the electronic version to download; the Form should be completed by a Shareholder in accordance with the instructions provided and sent to the Company via e-mail to the address specified hereinabove. In order to verify the information included in the notification, a scan of the registered certificate of the shareholder's right to participate in the General Meeting of Shareholders issued by an entity maintaining its share account is required along with the form.

An institutional Shareholder, or legal persons or other entities obliged to submit relevant documents specifying its/their authorisation principles to confirm representation, should also enclose, along with the proxy or notification about granting a proxy, originals or copies of such documents in a form relevant for the respective forms /a paper document, its copy or scan and conversion into the PDF format/. Notification about granting a proxy in the electronic version shall be submitted not later than 24 hours prior to the date of the General Meeting to make the verification of documents possible. A member of the Company's Management Board and the Company's employee may act as a shareholder's proxy holder at the General Meeting of Shareholders. A proxy granted to a member of the Management Board, a member of the Supervisory Board, a liquidator, the Company's employee, or a subsidiary's member of the executive body or employee authorizes to represent the shareholder only at a single General Meeting of Shareholders. The proxy holder shall disclose all the circumstances that involve or may involve the conflict of interest to the shareholder, and furthermore is obliged to vote in line with the instructions provided by the shareholder. No delegation of the proxy is allowed. Proxies granted in the electronic form will be verified by means of:

a. examination of the completeness of the documentation of the granted proxy, in particular in case of multiple proxies, sent along with the form;

- b. examination of the form data accuracy and comparing the data provided therein with the information included in the specification of individuals eligible to participate in the General Meeting,
- c. statement of conformity of the data regarding legal person's representatives delegated to grant a proxy with relevant KRS excerpts;
- d. confirming the data as well as a Shareholder's or Shareholders' identification via e-mail or by phone in the event the proxy has been granted through electronic means of communication and notification thereof. Verification of the validity of the proxies granted through electronic means of communication and a Shareholder's identity may involve requesting the Shareholder to send an e-version of the proxy scan in the PDF format or a photo file showing the picture of the document. In case of any doubt or in order to clarify other matters, the Company holds the right to take additional reasonable measures to identify the Shareholder or Shareholders or to verify the validity of proxies granted, notices and documents. The Company attaches proxies on paper /also printed electronic versions of the documents/ to the minutes taken at the General Meeting of Shareholders.

### **Exercising voting rights through a proxy holder by means of a form**

The Company's website, tab "Forms" <https://develia.pl/pl/walne-zgromadzenie/zwz-240516/> provides the Form to exercise the right to vote through a Proxy Holder or to provide the Proxy Holder with the written instructions on voting by a Shareholder, referred to in Art. 4023 § 1 (5) i §3 (1-4) of the Code of Commercial Companies and Partnerships. The Form specified hereinabove, if completed by the Shareholder granting the proxy, may be used as a ballot paper in the open vote at the General Meeting of Shareholders, providing the Shareholder has authorised the Proxy Holder thereto. While in case of secret ballot the completed Form provides solely the voting instructions for the Proxy Holder and should be retained by him. The form used as the ballot paper should be delivered by the Proxy Holder to the Chairman of the General Meeting of Shareholders prior to closing the voting on the resolution the paper was used for, in accordance with the Shareholder's instructions. With the Chairman informing the participants of the Meeting about the Form having been used as a ballot paper, it is taken into consideration in counting votes cast for or against a given resolution. The form used in the ballot shall be enclosed in the minutes register. Should counting of votes cast at the General Meeting of Shareholders take place through an electronic counting device, the form referred to hereinabove may be used only as a Shareholder's instruction for the Proxy Holder.

### **Information on alternative modes of participation and exercising voting rights at the General Meeting of Shareholders**

The Company's Articles of Association exclude participation and exercising voting rights at the General Meeting of Shareholders through electronic means of communication.  
The General Meeting of Shareholders Bylaws exclude casting votes at the General Meeting by mail.

Information on the Shareholder's right to ask questions related to issues included in the agenda of the General Meeting  
Pursuant to the Art. 4022 (2(h)) of the Polish Code of Commercial Partnerships and Companies, Shareholders have the right to ask questions related to issues included in the agenda of the General Meeting

### **Participation registration date**

The date of registration of participation in the Ordinary General Meeting shall be April 30, 2024 ("the Registration Date").

General Meeting of Shareholders information placement

Drafts of the resolutions are available at Company's website, tab "Resolution Drafts": <https://develia.pl/pl/walne-zgromadzenie/zwz-240516/> The full text of the documentation to be presented to the General Meeting is available at Company's website, tab "Documentation presented to the General Meeting at: <https://develia.pl/pl/walne-zgromadzenie/zwz-240516/>

In the event the Company's Management Board or Supervisory Board makes comments on the issues on the agenda of the General Meeting of Shareholders or the issues to be introduced to the agenda prior to the General Meeting date, they will be made available at the Company's website.

All the information released in relation to the General Meeting of Shareholders is available at: <https://develia.pl/pl/walne-zgromadzenie/zwz-240516/>

### **Broadcast of the General Meeting**

Pursuant to art. 406 5 § 4 of the Polish Code of Commercial Partnerships and Companies the Company provides real – time broadcast of the General Meeting provides that certain technical conditions are met. Company's website, tab "Broadcast of the General Meeting" at: <https://develia.pl/pl/walne-zgromadzenie/zwz-240516/>

The link with the video transmission will be activated at the opening of the General Meeting.

### **Information on media participation in the General Meeting**

In accordance with the principle no. 4.4. of The Best Practice for GPW Listed Companies 2021 adopted by the Company, the presence of representatives of the media at General Meetings is allowed by the Company. For this purpose, interested persons are asked to contact us at the following e-mail address: [walne.zgromadzenie@develia.pl](mailto:walne.zgromadzenie@develia.pl) at the latest by May 16, 2024, in order to obtain further information regarding attendance at the General Meeting.

### **Information on proposing candidates for members of the Supervisory Board**

In accordance with the principle no. 4.9. of The Best Practice for GPW Listed Companies 2021 adopted by the Company, if the general meeting is to appoint members of the Supervisory Board or members of the supervisory board for a new term of office, candidates for members of the supervisory board should be nominated with a notice necessary for shareholders present at the general meeting to make an informed decision and in any case no later than 3 days before the General Meeting. The names of candidates and all related documents should be immediately published on the company's website: <https://develia.pl/pl/walne-zgromadzenie/zwz-240516/> The candidate for member of the Supervisory Board make a declaration concerning fulfilment of the requirements for members of the audit committee referred to in the Act of 11 May 2017 on Auditors, Audit Firms and Public Supervision and having actual and material relations with any shareholder who holds at least 5% of the total vote in the company.